Please read the entire form carefully. When you submit this form, you agree to all the terms and conditions outlined in this form, as well as our <u>Code of Conduct</u>.

TERMS AND CONDITIONS

Before booking, please read all of the following. By booking a vendor spot, you agree that you have read and understood the following terms and conditions:

1. Product Compliance:

• All items sold must comply with our <u>Code of Conduct</u>, copyright laws, and not include prohibited weapons

2. Vendor Eligibility and Booking:

- RINCON reserves the right to decline or cancel bookings from any vendor deemed unsuitable, with potential removal during the event.
- VENDOR tables are 160x80 cm and Artist tables are 120x80 cm in size. Artist tables(120x80cm) are arranged mostly in a dedicated area. Market Tables are 200x80 and are on the outside market.
- The maximum number of tables a vendor can book is five.
 The maximum number of tables an artist can book is two.
 The maximum number of tables an Market vendor can book is three.

Tables do not come with tablecloths but include a set number of chairs and vendor entrance tickets. You can book extra vendor tickets separately.

- Vendors cannot use their own tables; only those booked through the official form are permitted.
- Sharing a table without letting the organization know in advance is not allowed. If you'd like to share a table, please make sure to include both vendor names and details in the registration form. This is important because we personally select each vendor and need to know who will be present at the convention. Sharing a table without prior approval might result in not being invited back for the next edition.
- The outside market is specifically for vendors focused on LARP, ambiance, and fantasy-related items. This includes products such as LARP outfits, medieval clothing, skulls, decorative art, jewelry, and more. If a vendor in this category applies for an inside table, they will be notified that their offerings are more fitting for the outside market and given the option to move their table there.
- Any changes to the number of booked tables must be made through the organizing team. Changes are not guaranteed.
- Bookings must be made under your real business name and are not transferable.
- Invoices issued by the organization must be paid within 14 days of receipt.

3. Entrance Tickets:

- Each category of table includes a specific number of entrance tickets. Additional tickets must be booked separately.
- Vendor tickets are non-transferable and strictly for the use of the registered vendor and its crew only.

Vendor Responsibilities:

- Vendors are responsible for their own merchandise and money. Neither RINCON nor the venue holds responsibility for any losses.
- Placement of items, luggage, and furniture must be confined to your assigned spot.

Event Layout and Modifications:

- RINCON reserves the right to reposition vendor tables as necessary due to layout changes. This also means if you applied to the inside vendor hall and that is full you will get an **offer** of standing outside.
- All concerns during the event should be promptly addressed with the convention crew.

Cancellations and Refunds:

- Cancellations of table bookings are permitted but non-refundable. This means after registration you are liable for payment when you made the selection.
- Cancelling within 14 days after the invoice was send will lead to €25 administration charge but no further payment for tables will be required.
- Cancelling within 14 days prior to the event incurs an additional €100 no-show charge. If the cancellation happens due to emergencies (death in family, medical emergencies etc.) please contact the organization so we can see if remission is an option. We will handle this case-by-case.
- In the event of cancellation due to external factors (e.g., COVID-19 regulations), refunds are not guaranteed, but alternative arrangements will be considered.

Privacy and Data Use:

- Information provided in the booking form is confidential, used only for convention communication, and, if opted-in, to send promotional material.
- All communication between the organization and vendors is confidential and must not be shared publicly or with third parties without prior permission from the organization.

Rights Reserved:

• RINCON reserves the right to update and change these Terms and Conditions at any time.

Additional Notes:

RINCON strives to accommodate vendor reservations and preferences as much as possible. Due to space limitations, adjustments may be necessary, for which vendors will be informed and consulted.

Contact:

For any questions, feel free to contact the team: Queen@rollinitiativecon.nl